

APPLICATION FOR A BUILDING PERMIT

BUILDING ACT 1993, BUILDING REGULATIONS 2018 REGULATION 24
FORM 1

To	Relevant Building Surveyor at MKT Building Surveyors
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From	Owner <input type="checkbox"/>	Agent of Owner <input type="checkbox"/>
Applicant Name:		ACN:
Postal Address:		Postcode:
Email:		
Address for Serving of Documents:		Postcode:
Indicate if the applicant is a Lessee or Licensee of Crown Land to which this application applies		Yes <input type="checkbox"/>
Contact Person:		Mobile:
		Phone:

Lessee Responsible for Building Work	
Indicate if a lessee of the building, of which parts are leased by different persons, is responsible for the alterations to a part of the building leased by that lessee.	Yes <input type="checkbox"/>

Ownership Details (if applicant is agent of owner)	
Name of owner(s):	ACN:
Postal Address:	Postcode:
Contact Person:	Mobile:
	Phone:
Email:	

Property Details					
Number:	Street:	Suburb:			
Lot/s:	LP/PS:	Volume:	Folio:		
Crown Allotment	Section:	Parish:	County:		
Municipal District:		Postcode:			
Allotment Area (for new dwellings only) m ² :					
Land Owned by the Crown or a Public Authority?	Yes <input type="checkbox"/>				

Builder	
Name	ACN:
Building Practitioner Registration Number:	
Postal Address:	Postcode:
Contact Person:	Mobile:
	Phone:
Email:	

If the builder is carrying out domestic building work under a major domestic building contract, attach an extract of the major domestic building contract showing the names of the parties to the contract in relation to the proposed building work and a copy of the certificate of insurance (if applicable).

Natural Person for Service of Directions, Notices and Orders (if builder is a body corporate)	
Name:	Mobile:
	Phone:
Postal Address:	Postcode:

Building Practitioner or Architect Engaged to Prepare Documents for this Permit		
<i>List any building practitioner or architect engaged to prepare documents forming part of the application for this permit.</i>		
Name	Category/Class	Registration Number

Nature of Building Work			
Construction of a new building	<input type="checkbox"/>	Alterations to an existing building	<input type="checkbox"/>
Demolition of a building	<input type="checkbox"/>	Removal of building	<input type="checkbox"/>
Extension to an existing building	<input type="checkbox"/>	Change of use of an existing building	<input type="checkbox"/>
Re-erection of a building	<input type="checkbox"/>		
Construction of swimming pool or spa	<input type="checkbox"/>	Construction of swimming pool or spa barrier	<input type="checkbox"/>
Other (give description)	<input type="checkbox"/>	_____	

Proposed Use of Building	
Proposed Use:	_____

Social Housing	
Does any of the building work include the construction of social housing as referred to in regulation 281B?	Yes <input type="checkbox"/>

Indicate Yes if the building work, which is the subject of this application, includes the construction of social housing or if other building work, which is the subject of a related staged building permit, includes the construction of social housing

Owner-Builder	
I intend to carry out the work as an owner builder?	Yes <input type="checkbox"/>
Owner builder certificate of consent no. (if applicable)	

Cost of Building Work			
Is there a contract for the building work?	Yes <input type="checkbox"/>	Contract Price:	_____
If no, state the estimated cost of the building work (including the cost of labour and materials) and attach details of the method of estimation.	No <input type="checkbox"/>	Estimated Cost:	_____
			<i>Attach details of the method of estimation</i>

Does the building work relate to more than one class of building, including a class of building referred to in section 205G(2A) of the Building Act 1993 and a class 1, 9 or 10 building?	[Yes / No]
If yes , provide the cost of the building work that relates to the class or classes referred to in section 205G(2A) of the Building Act 1993 and the cost of the building work that relates to a class 1, 9 or 10 building:	
Cost of building work relating to a class 2, 3, 4, 5, 6, 7 & 8 building	\$
Cost of building work relating to a class 1, 9 or 10 building:	\$

Stage of Building Work	
Is application to permit a stage of building work?	[Yes / No]
Extent of stage:	
Cost of work for this stage:	\$
Cost of work for the whole of the building work:	\$

Signature of Applicant		Date:	
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APPLICATION DECLARATION

I, _____
Hereby appoint Mr Minh Tran or Mr Sam Lang as the relevant building surveyor, to carry out the functions of section 76 of the Building Act 1993, for proposed building work as set out on the application form. I have not appointed another relevant building surveyor for these works. I make this appointment in my capacity as the owner/agent for this site
I am authorised by the owner of the building or land in writing to make this application on their behalf, pursuant to Section 248 of the Building Act 1993 (for agent of the owner only). This authorisation includes any application, including permit application, appeal or referral under this act.

Signature of **Applicant**: _____ Date: _____

OWNER TO COMPLETE

AGENT AUTHORITY (PURSUANT TO SECTION 248 BUILDING ACT 1993) APPLICANT DECLARATION

I, _____ (owner of building/land)
Hereby authorise the applicant to act as my agent for the purpose of making any application (including building permit and occupancy permit applications), appeal or referral under the Building Act 1993 in respect of the proposed building work. I have not appointed another relevant building surveyor for these works.

Signature of **Owner**: _____ Date: _____

IMPORTANT NOTE:

By signing this Application Form, the Owner/s and/or Agent/s of the Owner/s agree to our terms and conditions as attached OR available on our website www.mktconsultants.com.au. Any fees/deposit of the building permit fee is not refundable.

By signing the above, the person/s or company acknowledge and agree that any Report/s, Statement/s, Certification/s, Occupancy Permit and/or Certificate of Final Inspection will NOT be released by MKT, until all outstanding invoices have been paid in full. MKT reserve the right to retain all documents until invoices have been paid.